

The Cañon City Area Metropolitan Recreation and Park District, referred to as “District”, is requesting bids to order, deliver, and retrofit a new backstop for Field A at Rouse Park. The District will select one (1) “Supplier” to provide equipment, materials, and installation for the Backstop as outlined in this request.

### **SCOPE OF PROJECT**

This project consists of the procurement, shipment, and retrofit of the existing backstop on Field A at Rouse Park, 1600 Park Avenue, Cañon City, Colorado. Additional photographs are included in this Request for Bids (RFB) of the existing backstop on Field B and how Field A’s backstop will look at the conclusion of the project. The bids shall include the costs of delivered supplies and installation. The District asks the supplies, delivery, concrete, and all labor be broken out as separate line items.

### **SITE PREPERATION**

The District will make sure the site area is prepped in advance of equipment delivery and installation.

Questions concerning the bid should be directed to:

**Kyle Horne**

Executive Director

Cañon City Area Metropolitan Recreation and Park District

575 Ash Street

Cañon City, CO 81212

(719) 275-1578

khorne@ccrec.org

The Cañon City Area Metropolitan Recreation and Park District shall be exempt from any liability for costs incurred by unsuccessful Suppliers in preparation of the bid.

### **BACKSTOP FEATURES**

1. The existing poles on Field A will be used in the retrofit, which are 10’ of 9-gauge on the bottom and 10’ and 11-gauge on the top. Total height is 20’.
2. The poles will need to be stubbed up to reach at height of 20’.
4. For the backstop fabric: use 55’ of 9-gauge fabric on the bottom and 55’ of 11-gauge on the top.
5. 3’ high concrete wall will need to be poured. The wall is 60’ in length and 6” wide.

### **ASSEMBLY/INSTALLATION AND INSPECTION**

The installation will be provided and managed by the Supplier. The Supplier must supply direct supervision or supply qualified and certified representative familiar with installation. All tools and equipment required to install the backstop shall be provided by the Supplier. The Supplier

**Cañon City Area Metropolitan Recreation and Park District  
Request for Bids  
Rouse Park Field A Backstop Retrofit**

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**October 4, 2022  
#2022-04**

must have all work completed no later than March 31, 2023. Working days will begin as outlined in the Notice to Proceed.

A qualified representative of the Supplier is required to conduct a post installation inspection of backstop upon completion to insure the proper installation. If not properly installed, corrections must be submitted in writing to the District and remedied immediately. Co-inspection with the Supplier's representative of assembly and installation work will be conducted by the District following installation.

**COMPLIANCE**

The Supplier must provide an original Certificate of Product Liability Insurance with the District named as certificate holder for a minimum of \$2,000,000 coverage.

**MANDATORY SITE VISIT**

There will be a mandatory site visit for any interested suppliers on **Tuesday October 18, 2022, 10:00 am**. The meeting will occur on-site at Rouse Park, 1600 Park Ave., Cañon City, CO 81212 by Field A. All questions will be answered at that time. Any bids submitted from suppliers who do not attend the site visit will not be considered.

**PROPOSAL SUBMITTAL AND CONTENT**

Sealed bids must be submitted to the District by **5:00 pm MST, October 26, 2022**, and must be addressed as follows:

Bid for Rouse Park Field A Backstop Retrofit  
Attn: Kyle Horne  
Executive Director  
Cañon City Area Recreation and Park District  
575 Ash Street  
Cañon City, CO 81212  
khorne@ccrec.org

**The Supplier must submit three (3) hard copies of the bid to the address listed above. All Bids must comply with the specifications and guidelines provided in this document. The Supplier must provide references from similar projects in cost and scope.**

The District will not pay tax on purchases. Suppliers may choose to file for a tax-exempt status with the State on purchases for this project.

**AWARD OF CONTRACT**

It is expected the District Board of Directors will review the bids and award offering a contract to the successful Supplier at the November 8, 2022 meeting. By submitting a proposal, the

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Supplier agrees to sign and be bound by the requirements stated in this RFB. Installers must be licensed and insured and meet the District insurance requirements. Certificates of insurance with the District named as additional insured are required prior to contract execution. Work must be completed no later than March 31, 2023.

Any weather-related concerns will be addressed in the contract.

**EVALUATION AND SELECTION PROCESS**

Proposals will be evaluated by a selection committee based on the following criteria, in no particular order:

1. Cost of the bid
2. Bids addresses design guidelines and specifications
3. Quality of equipment
4. Reputation and reliability of manufacturer and supplier

The Cañon City Area Metropolitan Recreation and Park District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in the provision of services. For disabled persons needing reasonable accommodation to apply for, attend or participate in a District service, program or activity, call (719) 275-1578 as far in advance as possible.

**Attachments:**

Site Vicinity Map – Exhibit A

Photos of Field A and B Backstops – Exhibit B