

**Canon City Area Metropolitan
Recreation and Park District
575 Ash Street
Canon City, CO 81212
(719) 275-1578**

**REGULAR BOARD MEETING MINUTES
January 12, 2021**

CALL TO ORDER The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:00 p.m. by Board President, Jim Johnson, in the board meeting room located at 575 Ash Street.

ROLL CALL

Board Members:

Present: Jim Johnson
Mike Sallie
Nick Sartori
Greg DiRito
Brett James

Staff: Kyle Horne Executive Director
Dawn Green Finance Director

Attorney: Dan Slater

Guests: Tony Adamic
Brian LeDoux
Luke Javernick

ACCEPTANCE OF MINUTES

Board member Nick Sartori made a motion, seconded by board member Greg DiRito to accept the minutes from the regular board meeting on December 8, 2020 as written. Motion carried unanimously, all aye vote.

ACCEPTANCE OF AGENDA

Board member Greg DiRito made a motion to amend the agenda to include the acceptance of the minutes from the Executive Session held on December 8, 2020 as item 3a, seconded by board member Jim Johnson. Motion carried unanimously, all aye vote.

Board member Nick Sartori made a motion, seconded by board member Brett James to accept the minutes from the Executive Session on December 8, 2020 as written. Motion carried unanimously, all aye vote.

REVIEW AND APPROVAL OF FINANCIAL MATTERS

The Board reviewed and discussed elements of the monthly financial statements and accounts payable.

Board member Mike Sallie made a motion, seconded by board member Greg DiRito to approve the financial matters. Motion carried unanimously, all aye vote.

CALL TO THE PUBLIC

- No citizen addressed the board at this time,

ORAL AND WRITTEN COMMUNICATIONS

- Board member Jim Johnson stated he has witnessed a few families at the new Rouse Park playground who were excited about the renovated amenity.
- Board member Brett James described the new Smooth Criminal flow trail after riding it as awesome.

DISTRICT ADMINISTRATION REPORTS

Executive Director – Kyle Horne reported:

- Kyle Horne showed the board pictures of the completed playground at Rouse Park. It took time to get the soft fall in as it required three semi loads of the material. The new playground amenities include a sprawl wall. With the way it is laid out, children can go from the west end to the east end without touching the ground, should they choose to.
In response to a question from Board member Greg DiRito, Kyle pointed out that the footprint of the playground area is bigger than it was previously. It now includes a shade structure with room for two picnic tables and two benches. District parks crew members will be running new irrigation lines and reseeded the area. The soft fall material should last several years before needing replacement.
- Kyle approached the El Pomar Foundation about a possible grant to improve the lighting, fencing and back stops at Rouse Park in conjunction with the potential

Lions Legacy project. He was highly encouraged to apply. By leveraging the matching funds and other grants, the District may be able to package these elements into a competitive grant project.

- The District is in the process of installing a VoIP phone system at the office.
- District staff will be implementing the time keeping feature in the Caselle accounting software to complete payroll. It should aid in efficiency and accountability.
- The District was notified that the GOCO grant to remove trees in John Griffin Regional Park was awarded. Kyle and Devin Everhart, Parks Supervisor, will meet with representatives from Mile High Youth Corps to schedule this summer project.
- The auditors from Logan & Associates will be here the week of January 25th to complete the annual audit.
- Tashena McIntosh was hired as the Recreation Receptionist/ Technician.
- There is a permanent position open in maintenance for a parks worker.
- All employee reviews are complete for the current District staff.
- The replacement of the sign out front to a digital one is in the budget at an estimated cost of \$25,000-\$30,000. Kyle suggested the option of putting out a Request for Proposals (RFP) for the item and requested guidance from the board. The RFP will be on the agenda for February.
- There is information on the cancellation of winter programs on the District's website and Facebook page. The District will have to wait until the County is in level blue on the COVID-19 dial before holding programming indoors at the schools.

Dan Slater:

- Dan Slater had no report.

UNFINISHED BUSINESS

- Brian LeDoux of FAR (Fremont Adventure Recreation) updated the board on the planned bike park project at the Schepp Open Space. An order has been placed for the features, which should arrive in April. Prep work needs to be done for the foundations of these features. FAR will be placing "Do Not Throw Rocks" signs at the request of area neighbors.

The discussion turned to the new Smooth Criminal flow trail. Board member Mike Sallie suggested a parallel track be installed for an easier bypass or return, which would also allow for equestrian, hiker, and spectator use. It would be a feature that would address safety concerns. There would be a cost involved in its construction. Mr. Sallie floated the idea of possibly using proceeds from the Aftermath event to help fund it.

- The Abbey is still a location being looked at as a site for a recreation center. A draft concept for the development of the site was emailed to the board members for review. Their comments need to be returned by noon tomorrow (Wednesday

January 13th). Kyle is working with Todd Snidow to get leads on an election consultant. Presentations for these professional services by Paul Handley and Turn Corps will be scheduled. The estimated cost ranges from \$20,000 to \$75,000. Members of REC will be invited to attend the presentations. Mr. Snidow can be available by phone or in person to answer questions on bond underwriting at the February board meeting.

- Copies of the District's 2021 budgets were given to the board members.

NEW BUSINESS

- Luke Javernick with River Science gave a presentation to the board on a potential, grant funded project to restore an area of John Griffin Regional Park. Work on the bank erosion west of the Raynolds Bridge could be tied back to some historic channels to restore a portion of the park into a wetland area. The feasibility study for the project meets the metrics of the Colorado Parks & Wildlife-Wetlands for Wildlife grant. The deadline for the grant is January 27th, and Mr. Javernick is seeking a letter of support from the Recreation District.

The board discussed the project and its potential recreational and economic benefits as well as the impact on wildlife and trail use. One potential benefit outlined by Mr. Javernick is education tourism, as the area could become a river restoration research tool. Mr. Javernick explained that the steps in the study would include sections on hydraulic assessment for water flow, water rights, community engagement and construction costs. The estimated cost of the professional services to do the study is \$80,000. The board discussed contributing a potential cash match from the Recreation District for the grant.

Board member Jim Johnson made a motion for a letter of support, which was not seconded. However,

Board member Nick Sartori made a motion, seconded by board member Greg DiRito to provide a letter of support and a \$5,000 cash match for the grant application. Motion carried unanimously, all aye vote.

RESOLUTION NO. 2021-1

**A RESOLUTION DESIGNATING THE LOCATIONS FOR POSTING
PUBLIC NOTICE OF MEETINGS FOR THE CAÑON CITY AREA
METROPOLITAN RECREATION AND PARK DISTRICT IN
EMERGENCY SITUATIONS**

Board member Nick Sartori made a motion, seconded by board member Jim Johnson to adopt resolution 2021-1. The resolution was adopted with all members present voting aye.

RESOLUTION NO. 2021-2

**A RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER OF
RECORD FOR THE CAÑON CITY AREA METROPOLITAN
RECREATION AND PARK DISTRICT**

Board member Nick Sartori made a motion, seconded by board member Brett James to adopt resolution 2021-2. The resolution was adopted with all members present voting aye.

ADJOURNMENT

There being no further business to conduct, Board Chairman Jim Johnson adjourned the meeting at 8:28 p.m.

Submitted by:

/s/ Dawn Green

Dawn Green, Finance Director

Approved as written or amended:

/s/ J. Johnson

Jim Johnson, Meeting Chair