

**Canon City Area Metropolitan  
Recreation and Park District  
575 Ash Street  
Canon City, CO 81212  
(719) 275-1578**

**REGULAR BOARD MEETING MINUTES  
March 8, 2022**

**CALL TO ORDER** The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:00 p.m. by Board President, Jim Johnson, in the board meeting room located at 575 Ash Street.

**ROLL CALL**

Board Members:

Present: Jim Johnson  
Mike Sallie  
Nick Sartori  
Greg DiRito \* *arrived at 7:02 after approval of consent agenda*  
Brett James

Staff: Kyle Horne Executive Director  
Dawn Green Finance Director

Attorney: Dan Slater

Guests: Tony Adamic Joel Dudley  
Tonya Whitney Melissa Smeins  
Richard Whitney Dave Louk

**ACCEPTANCE OF CONSENT AGENDA**

Board member Mike Sallie made a motion, seconded by board member Nick Sartori to accept the consent agenda as written on the March 8, 2022 regular meeting agenda. Motion carried unanimously, all present voting aye.

**CALL TO THE PUBLIC**

- No citizen addressed the board at this time.

## **ORAL AND WRITTEN COMMUNICATIONS**

- None

## **DISTRICT ADMINISTRATION REPORTS**

Executive Director – Kyle Horne reported:

- With the help of Dawn Green and Dan Slater, Kyle sent a letter to the County Commissioners, as the County is open to helping special districts with ARPA funding. Kyle requested funds for the Rouse Park improvement project to upgrade the lighting. He met with Black Hills representatives on Monday, and they may be willing to donate some in-kind work, possibly installing the lights. The Lions Club still wants to donate to the project.
- Kyle Logan will be at the regular meeting on April 12<sup>th</sup> to present the 2021 audit.
- Cathy Karpilo, the pool manager for the 2021 season, has accepted a full-time job at the Pueblo YMCA and will not be returning this year. Lydia Bright has moved into the manager position.
- District staff is still looking at alternatives to Active Net, the District's current registration software. Kyle has spoken to representatives at Active Net as the contract with Active is up this year. Alternatives are Smart Rec, Civic Rec and A Perfect Mind. In this process, District staff is also evaluating if there is greater value to be gained by switching platforms. The board discussed the user experience of Active Net, and if new software would be able to increase communication and revenue to help offset its cost if the District were to switch.
- Kyle has spoken to Chris Moffet. The process for a non-profit river permit from AHRA is slow moving. It needs to go through the state's attorney general's office, and now is AHRA's busy season.
- Kyle was approached by First Tee of Southern Colorado, a nationwide golfing program designed to introduce inner-city, less affluent communities to the sport. After reviewing the contract with Dan, it may be a program best suited to go through Four Mile Golf Course. Kyle will have more information at the April board meeting.

Dan Slater:

- Dan Slater had no report.

## **UNFINISHED BUSINESS**

- Using the promethean board, Kyle displayed a map of the Schepp property and spoke about the potential trail connection from Dawson Ranch to the South Canon Trails. Mr. and Mrs. Whitney attended the meeting and their surveyor, Dave Louk, attended via Zoom. Kyle stated that the City of Canon City is on board with the project, and the Dawson Ranch HOA verbally agreed to it. It would require trading a small portion of land in the Schepp property with a corner portion of the parcel owned by the Whitneys.

The Whitneys stated they are going to build a house on their property, but not in that corner, and are happy to work with the Recreation District on the project. Terra Firma has done a map of the proposed ¼ mile trail and estimated its cost at \$3,000. This does not include fencing or the road base for the parking lot. The City of Canon City will contribute the labor for the parking lot, if the Recreation District provides the materials. Adjacent property owner, Larry Harkins does not want the parking lot near his wall, but if it placed away from it, he is more agreeable to the project. The Whitneys have contacted a fencing company for the footage of wire needed.

The board discussed the project and the placement of the trail. Board member Greg DiRito would like to know the approximate square footage of the land involved and stated that the District needs to get something in writing from the HOA showing their support of the project.

Attorney Dan Slater stated a lot line adjustment (approved by the County) is needed for the property transfer, but the survey would have to be completed first.

The Board expressed agreement on continuing with the project. Kyle will talk to Dawson HOA representatives and Larry Harkins again and will meet with Tony Adamic regarding the County's right-of-way in the project area.

- A handout on the status of tasks needed for ADA compliance at District facilities, parks and trails was included in the board packets. The document is color coded: green means the task is completed; yellow is in progress; red is not possible; and white is to be scheduled. Kyle spoke of the bluff trail at the ½ mile and ¾ mile trail connections, and whether the trail at Reynolds can be done given the grade and the road placement. District crews are working on the pavilion access at Rouse Park. Kyle stated the main parking lot at Rouse needs to be completely repaved. Board member Jim Johnson stated that the District's parks crew has made good progress on the ADA list.

- The District has three candidates for the three seats that will be open on the Recreation District board. Those candidates are Nick Sartori, Joel Dudley and Melissa Smeins. As there are not more candidates than open seats, the District can cancel the May election.

### **RESOLUTION NO. 2022-3**

#### **A RESOLUTION CANCELING THE CAÑON CITY AREA METROPOLITAN RECREATION AND PARK DISTRICT'S MAY 2022 ELECTION, DEEMING CANDIDATES ELECTED, AND PROVIDING NOTICE THEREOF**

Board member Nick Sartori made a motion, seconded by board member Jim Johnson to adopt resolution 2022-3. The resolution was adopted with all members present voting aye.

The new board members will take their oath of office on May 4<sup>th</sup> at 11:00 am at Dan Slater's office.

- Kyle was approached by local resident Avery Jenkins, who would like to see a 9-hole disc golf course in the forest area of Pathfinder Park. He both plays and has designed

courses. He sent Kyle a form which outlines the cost. The board discussed the course. Kyle stated it would require a significant amount of tree work, and there are already courses at Harrison School and the PCC campus. Board member Jim Johnson felt it was not a good location for the course, nor a good use of District funds. Board member Greg DiRito stated that the demand is not demonstrated. Board member Mike Sallie is concerned about placing it in a marshy area prone to river encroachment. Board member Nick Sartori asked if there was anywhere else it could be placed.

The consensus being the board is not interested in the project at this time.

- Before the meeting ended, Board member Jim Johnson asked if the money the District is requesting from the County could possibly be used for repaving the parking lot at Rouse. Kyle stated he will speak to the County official when he drops off the letter in person.


**ADJOURNMENT**

There being no further business to conduct, Board Chairman Jim Johnson adjourned the meeting at 7:57 p.m.

Submitted by:

Approved as written or amended:

  
Dawn Green, Finance Director

  
Meeting Chair