

**Canon City Area Metropolitan
Recreation and Park District
575 Ash Street
Canon City, CO 81212
(719) 275-1578**

**REGULAR BOARD MEETING MINUTES
October 13, 2020**

CALL TO ORDER The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:05 p.m. by Board President, Jim Johnson, in the meeting room located at 575 Ash Street.

ROLL CALL

Board Members:

Present: Jim Johnson
 Mike Sallie
 Nick Sartori (arrived during the Executive Director's report)
 Greg DiRito (arrived at 7:25 p.m.)
 Brett James

Staff: Kyle Horne Executive Director
 Dawn Green Finance Director

Attorney: Dan Slater

Guests: Joe Rall

ACCEPTANCE OF MINUTES

Board member Mike Sallie made a motion, seconded by board member Brett James to accept the minutes from the regular board meeting on September 8, 2020 as written. Motion carried unanimously, all present voting aye.

ACCEPTANCE OF AGENDA

Board member Mike Sallie made a motion to accept the agenda as written, seconded by board member Brett James. Motion carried unanimously, all present voting aye.

REVIEW AND APPROVAL OF FINANCIAL MATTERS

The Board reviewed the monthly financial statements and accounts payable. They discussed the current sanitation bill at the pool which was higher as it is linked to the increased water usage at the pool.

Board member Mike Sallie made a motion, seconded by board member Brett James to approve the financial matters. Motion carried unanimously, all present voting aye.

CALL TO THE PUBLIC

- Mr. Joe Rall addressed the Board on the behalf of the Canon City Noon Lions Club. This club will be celebrating 150 years of service in Canon City next year and he has reached out to Kyle Horne about donating towards a legacy project with the Recreation District. The club has a history of hosting softball tournaments at Rouse Park. Mr. Rall and Mr. Horne discussed possible projects to benefit the park such as lighting upgrades, covering the dugouts or installing a new backstop on Field A. The group was originally considering a \$30,000, tentative donation with the possibility of doing additional fundraising. This donation may be used as a grant match for a larger project at the park.

ORAL AND WRITTEN COMMUNICATIONS

- There were no oral or written communications discussed.

DISTRICT ADMINISTRATION REPORTS

Executive Director – Kyle Horne reported:

- Recreation Receptionist Michelle Strait resigned, and Kyle recognized her for her nearly nine years of service at the District.
- The District staff is working on the reimbursement request for CARES Act funding.
- The new targets arrived for the archery range. The 3-D targets will be out intermittently. A ceremony to recognize the completion of this project will be held in the coming weeks.
- Work on the playground at Rouse Park has begun. Kyle showed photos of the project to date. Brookside Concrete will start on the perimeter work tomorrow. Fremont Paving will be pouring the concrete. The playground equipment is set to arrive on October 26th. Installation is expected to take two weeks. The District will then install weed barrier and soft fall material after the concrete work is completed.
- Kyle has been in contact with Nathan Warner (formerly with S20 Engineering) about the bank stabilization project in Pathfinder Regional Park. Kyle sent him current pictures and Mr. Warner is looking at options. Kyle showed the Board current photos depicting the erosion of the riverbank. One option suggested by

Mr. Warner is to use a Nationwide 13 Permit from the Corps of Engineers to correct the issue by using heavy equipment to put kickers in the river to push it north. Because the project area is in the flood way, the District may need to get a permit from the County. Board member Mike Sallie had a question about the property line- is it to the middle of the river? Board member Jim Johnson asked if a wildlife impact study will be needed. Kyle stated that more information will be sought.

- The air conditioning unit at the District office will be replaced this month. It was suggested that doing the project now will save money as units are more difficult to find and their cost is going up.
- Work on the flow trail at the Schepp Open Space has slowed down as those working on the project are trying to get the jumps right. District parks crew members may be moving soils in the next two weeks.
- The District is pursuing an online time clock feature that ties into the accounting software used,
- This year's virtual Special District Association conference was very informative. Kyle still has access to the online sessions if a board member is interested. Topics included going for an election, the Gallagher Amendment, and the Tabor amendment.
- The District will not be publishing a winter-spring activity guide this year due to the COVID-19 pandemic. It is difficult to forecast what can be offered indoors.
- In discussing the board reports, board member Brett James suggested holding an archery tournament to highlight the range improvements. Board member Mike Sallie asked about the status of the homeless camps on District property. Kyle responded that one by the DeWeese Dam has been removed, but there is another older one that is scheduled to be cleaned up on November 6th, with volunteers from the Homelessness Coalition helping the District's parks crew.

Dan Slater:

- Dan Slater provided information on the quiet title action to the board in their packets. The information included a copy of the amended complaint draft and the map from surveyor Matt Koch. The property lines all now show to the center of the river. Kyle Horne has spoken to Doug Koehn, who stated that he plans on meeting with the affected neighbors and may have a lawyer review the documents. Kyle will follow up with Doug to move forward in this process to protect John Griffin Regional Park.

UNFINISHED BUSINESS

- Kyle stated that the Special Districts Association has asked the special districts to pass a resolution in favor of Amendment B. The board discussed it, and both Jim Johnson and Greg DiRito stated that the Gallagher amendment does not work for rural areas of Colorado.

RESOLUTION NO. 2020-13

A RESOLUTION SUPPORTING THE REPEAL OF THE GALLAGHER AMENDMENT (AMENDMENT B)

Board member Jim Johnson made a motion, seconded by board member Greg DiRito to adopt resolution 2020-13. The resolution was adopted with all members present voting aye.

- Kyle shared information received from Barker Rinker Seacat (BRS) on the recreation center project. He showed the board three separate bubble diagrams of what features might be placed in the center and their locations in relation to each other. In each the lap pool is outside to save money. The pro forma developed by BRS shows an 85% cost recovery. If the center only included aquatic features, the cost recovery would be lower. The biggest expense is labor cost to cover the staffing needed to run the facility.
The request for proposals for bond underwriting has been sent out and responses are due at the end of the month. The request was sent to firms with knowledge of Fremont County.

NEW BUSINESS


- Board members were given a copy of the draft of the District' 2021 budget. Kyle provided a few highlights including: continuing with a PPO3 health insurance plan for full time employees (an expected dividend will help cover the cost of the increase in premiums for 2021); a step increase for permanent staff members (a salary schedule was included); the Programs Activity fund will have to draw approximately \$10,000 from reserves to balance its budget; the General Fund is budgeted to require approximately \$110,000 in reserves to balance (however for the 2020 year it is on track to finish in the black); the transfers from the Conservation Trust Fund will be done in December; and the District is planning on opening the pool in 2021 (Parks crew member Eric Minton has been working there all summer to get it ready for the next season).
The board discussed when to have their budget workshop. The next regular board meeting is scheduled for November 10th. The budget workshop will be held on November 5th at 6:00 p.m.
- A copy of the draft of the District's goals for 2021 was included in the board packets. Kyle stated that the goals help drive the budget, so if there are any projects/goals the board members would like to include on the list please let him know. The goals will be part of the discussion at the budget workshop. Board member Nick Sartori requested that a copy of the goals be printed on the back of each agenda included in the monthly board packets.

ADJOURNMENT


There being no further business to conduct, Board President Jim Johnson adjourned the meeting at 8:40 p.m.

Submitted by:

Approved as written or amended:



Dawn Green, Finance Director



Meeting Chair