

**Canon City Area Metropolitan  
Recreation and Park District  
575 Ash Street  
Canon City, CO 81212  
(719) 275-1578**

**REGULAR BOARD MEETING MINUTES  
July 12, 2022**

**CALL TO ORDER** The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:01 p.m. by Board President Nick Sartori, in the board meeting room located at 575 Ash Street.

**ROLL CALL**

Board Members:

Present:

Nick Sartori  
Brett James \* *arrived at 7:08 p.m.*  
Joel Dudley  
Melissa Smeins \* *attended via Zoom*

Staff:

Kyle Horne      Executive Director  
Dawn Green      Finance Director \* *attended via Zoom*

Attorney:

Dan Slater \* *attended via Zoom*

Guests:

Members of the public interested in the dog park  
Randy Pringle, Recreation District Parks Worker  
Tim Payne  
Warren Hart

**ACCEPTANCE OF CONSENT AGENDA**

Board member Nick Sartori made a motion, seconded by board member Joel Dudley to accept the consent agenda as written on the July 12, 2022 regular meeting agenda. Motion carried unanimously, all present voting aye.

**CALL TO THE PUBLIC**

- Members of the dog park group are finishing a user survey to identify priorities for improvements to the park. Fifty surveys were submitted by July 1<sup>st</sup>. The deadline to respond to the survey is the end of July. Their facebook page has approximately one hundred followers, and 70-75 volunteers have indicated their willingness to help with projects.

## ORAL AND WRITTEN COMMUNICATIONS

- Board member Melissa Smeins spoke on the swim team's home meet, where nearly two hundred swimmers participated. She thanked Randy Pringle for his work maintaining the pool. During the meet, she received comments on cracking in the liner. District staff is aware of this issue. Mr. Pringle stated that he has received comments from the public on the need for shade at the pool.

## DISTRICT ADMINISTRATION REPORTS

Executive Director – Kyle Horne reported:

- Campers who stayed on the Nailor property during the recent American Canoe Association event left the area in good shape.
- District staff and volunteers hauled out 6,000 lbs of trash from the cleanup of homeless camps in the Schepp Open Space. The work included clearing some vegetation in areas to discourage the homeless from returning.
- Kyle is working with the Build for Zero program on homeless issues in the community.
- Kyle met with representatives from Second 61 and plans to work with the firm to provide I.T. services for the District. They have government experience and are proposing the consolidation of the District's internet service providers. The District will be billed at their cost on an hourly rate. They will also provide training for staff.
- Mr. Forester, a homeowner on the bluff above Sells, informed Kyle that he has spotted campfires in John Griffin Regional Park. Fires in the park are against District policy. Kyle spoke with the Fremont County Sheriff. The Sheriff wants an MOU with the District for law enforcement issues and to help enforce District policies. Attorney Dan Slater responded that the Sheriff's department can act without it as the park is within the county, but it is okay to have an MOU.
- Information from River Science was included in the board packets regarding the project to bring more water from the river/ Phelps Ditch into John Griffin Regional Park. The water would return to the river prior to the Reynolds bridge. A feasibility study will have to be completed first. Kyle stated that the District did budget some money for riverbank restoration. The project will be discussed at the September board meeting. Tim Payne commented that this project might create an issue by changing the use of the District's water rights.
- Attendance at the pool was at capacity on July 4<sup>th</sup>. Over 180 swimmers participated in last week's meet. The District received notice that they were awarded a pool initiative grant from the state in the amount of \$6,000. The funds will be used for bonuses and evening swim options.
- The Audubon Society awarded \$900 for a pollinator garden at Sells Avenue. Brady's has agreed to provide the plants and Mr. Schouweiler volunteered to install the plants.
- Kyle will be attending a CPRA Director's meeting on Friday. The CPRA annual conference is in October.
- Kyle answered questions from the board on lifeguard training and concessions at Rouse Park.

Dan Slater:

- No report

## **UNFINISHED BUSINESS**

- The board discussed the MOU with RG Rio. Board member Melissa Smeins stated having RG Rio educate people on the river is a great idea. Board member Nick Sartori asked about the liability insurance. Kyle responded that RG Rio will list the Recreation District as additionally insured on their ACA (American Canoe Association) policy. In the MOU, the District will take care of the administrative duties while RG Rio will provide instructors and the curriculum. Together the parties will work on grant opportunities. Warren Hart stated that the fees for the program will be structured for the program to stay in the black, with the first class being basic river safety. This class will provide a basis for other programs.

### **RESOLUTION NO. 2022-5**

#### **A RESOLUTION AUTHORIZING ENTRY INTO A MEMORANDUM OF UNDERSTANDING WITH RG RIO FOR THE PURPOSES OF CONDUCTING A PILOT RIVER TRAINING PROGRAM IN 2022**

Board member Nick Sartori made a motion, seconded by board member Melissa Smeins to adopt resolution 2022-5. The resolution was adopted with all members present voting aye.

- The school district received a 21<sup>st</sup> Century Grant. Kyle stated they are looking for a new Director for the program and there has not been much communication with the school district recently. It is a three-year grant, and it is halfway through the first year. Free swim lessons were supposed to be promoted. There was discussion regarding the MOU. Attorney Dan Slater stated that the proposed MOU between the two districts doesn't do much, but if the school district requires it to reimburse the Recreation District, he sees no reason not to approve it. He also stated that the lack of specificity in the document may benefit the Recreation District.

### **RESOLUTION NO. 2022-6**

#### **A RESOLUTION AUTHORIZING ENTRY INTO A MEMORANDUM OF UNDERSTANDING WITH SCHOOL DISTRICT FREMONT RE-1 FOR THE PURPOSES OF COLLABORATING ON SERVICES PROVIDED BETWEEN THE KIDS KLUB PROGRAM AND THE RE-1 B.A.S.E. PROGRAM**

Board member Nick Sartori made a motion, seconded by board member Joel Dudley to adopt resolution 2022-6 changing the words “Kids Klub” in the title to “the District”. The resolution was adopted as amended with all members present voting aye.

- Kyle spoke with staff members from some recreation districts which renewed their contracts with Active Net as Canon City Area Recreation District staff is recommending renewing the contract with Active Net. He stated that transitioning to new registration software is an intensive and time-consuming process. Active Net has improved their user interface. These improvements addressed some of the issues staff had with the software. The company has two options to pay their fees, based on either a subscription rate or through transaction fees. A worksheet summarizing the cost of the two options utilizing the Recreation District’s 2021 data was included in the board packets. Kyle stated that most Districts he spoke to have chosen the subscription option and are increasing their program fees to offset the increased costs. Staff is recommending staying with the transaction fee option (customers pay these fees if registering online) as the District does not have the volume to make the subscription option cost effective. Board member Nick Sartori asked if there have been complaints regarding these fees. Kyle responded that there have been few complaints as consumers are used to paying convenience fees when making purchases online. The complaints he has received generally came for those registering for adult league programs (specifically softball) which have higher team fees. The option for any customer to register in the office is available. Per the worksheet, 66% of the transactions were done by credit card and online.

In the new Active Net contract, District staff would like to explore the option of allowing for the ability to switch to the subscription model after a year. Dan will review the contract.

The District is negotiating for an add-on of the Team Sideline software for league management and to improve communication with coaches. The fee for this software is \$1,100 per year

## **NEW BUSINESS**

- Tim Payne, the special district representative on the URA board spoke to the board. He used an example to explain how the URA helps property owners develop their properties and the effect on tax revenues. The Canon City URA has approved projects at the St. Cloud, Tezak and Faricy Ford. He stated that the parcel the Canon City Area Fire Protection District purchased for their third fire station was missed within the URA boundary. The Fire District would like to have the property included in the URA as they intend to sell two pieces of the property which front East Main for commercial use.

RESOLUTION NO. 2022-7

A RESOLUTION AUTHORIZING ENTRY INTO AN INTERGOVERNMENTAL AGREEMENT WITH VARIOUS PARTIES FOR THE ADDITION OF LAND OWNED BY THE CAÑON CITY AREA FIRE PROTECTION DISTRICT INTO THE CAÑON CITY AREA FOR REINVESTMENT EXPANSION URBAN RENEWAL AUTHORITY BOUNDARIES

Board member Nick Sartori made a motion, seconded by board member Brett James to adopt resolution 2022-7. The resolution was adopted with all members present voting aye.

- The annual Special District Association conference is scheduled for September 13 to September 15 and will be offered in a hybrid model, both online and in person. Kyle would like to know if any board members are interested in attending as the District will arrange registration and lodging. Information on the conference was included in the board member packets. Dan Slater will attend, and Nick Sartori is interested. Due to the dates of the conference, the District will need to change the date of the regular September board meeting. The board members reviewed their calendars.

Board member Brett James made a motion to move the regular board meeting in September 2022 to the 20th, seconded by board member Joel Dudley. Motion carried unanimously, all present voting aye.

ADJOURNMENT

There being no further business to conduct, Board President Nick Sartori adjourned the meeting at 8:19 p.m.

Submitted by:

Approved as written or amended:

  
\_\_\_\_\_  
Dawn Green, Finance Director

  
\_\_\_\_\_  
Meeting Chair