

# Cañon City Area Metropolitan Recreation and Park District Employment Application



## Name and Address

Name (First, MI, Last)	Social Security Number
Mailing Address	
City, State, and Zip Code	
Home Phone	Cell Phone
E-mail Address	May we use e-mail to contact you? Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>What position are you applying for?</b>	

## Additional Information

**\*\*This question must be answered in order to be considered for employment\*\***

Have you been an employee of this organization in the past? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are you related to anyone in our organization? Yes <input type="checkbox"/> No <input type="checkbox"/> If so, please give their name, relation, and position.		
I certify that I am a U.S. citizen, permanent resident, or a foreign national with authorization to work in the United States**		
Yes <input type="checkbox"/> No <input type="checkbox"/>		
What date can you start?	Salary\$	Per

## Education

**(Schools attended or special training received)  
(List current or most recent first)**

School	From	To	Did you graduate?
Location		Type of degree or diploma	
School	From	To	Did you graduate?
Location		Type of degree or diploma	
School	From	To	Did you graduate?
Location		Type of degree or diploma	

**Work History**  
**(List present or most recent job first)**

Job Title	From	To	Hrs./Week	Employer
Address	Phone	Supervisor	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Reason for leaving?				
Job Title	From	To	Hrs./Week	Employer
Address	Phone	Supervisor	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Reason for leaving?				
Job Title	From	To	Hrs./Week	Employer
Address	Phone	Supervisor	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Reason for leaving?				
Job Title	From	To	Hrs./Week	Employer
Address	Phone	Supervisor	May we contact this employer? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Reason for leaving?				

**How did you find out about this position?**

Current Employee <input type="checkbox"/>	Newspaper Ad <input type="checkbox"/>	Other Internet Source <input type="checkbox"/>	Prof. Organization website <input type="checkbox"/>	Job Service <input type="checkbox"/>
Radio/TV Ad <input type="checkbox"/>	None of the Above <input type="checkbox"/>			

**Job Type/Shift**

Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/>	Permanent <input type="checkbox"/>	Temporary <input type="checkbox"/>	6 Month <input type="checkbox"/>
9 Month <input type="checkbox"/>	Seasonal <input type="checkbox"/>			

**References- Give the name of 3 persons not related to you whom you have known at least 1 year**

Name	Occupation	Address	Telephone Number

Signature	Date
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I certify that all answers and statements on this application are true and complete to the best of my knowledge. I understand that should an investigation disclose untruthful or misleading answers, my application may be rejected, my name removed from consideration, or my employment with this company terminated.

**Cañon City Area Metropolitan Recreation and Park District  
Job Application Agreement and Certification  
Read Before Signing**



“I certify that the information given by me in this application is true and complete in all respects, and I agree that if the information given is found to be false in any way, employment may be denied or I may be discharged. I authorize the use of any information in this application to verify my statements, and I authorize my past employers, all references, and any other persons to answer all questions asked concerning my ability, character, reputation, and previous employment record. I release all such persons from all liability or damages on account of having furnished such information.”

“I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between Cañon City Area Metropolitan Recreation and Park District and myself for either employment or the providing of any benefit. No promises regarding employment or regarding the way in which I will be treated if I am employed have been made to me, and I understand that no such promise, covenant or guarantee is binding upon Cañon City Area Metropolitan Recreation and Park District unless made in writing. If an employment relationship is established, I understand that I have the right during the introductory period of if I am ever placed on disciplinary probation.”

“I understand that prior to being offered employment with Cañon City Area Metropolitan Recreation and Park District, I may be requested to take an employment examination. In the event I have a disability, which will affect my ability to take the test, I will so inform Cañon City Area Metropolitan Recreation and Park District, prior to the administration of the test so that a reasonable accommodation can be made. Requested accommodations may include accessible testing sites and modified testing formats. Cañon City Area Metropolitan Recreation and Park District reserves the right to require medical documentation concerning the need for the accommodation.”

“I understand that if employed, policies and rules which are issued from time to time by Cañon City Area Metropolitan Recreation and Park District are not conditions of employment and that the employer may revise policies or procedures, in whole or in part, at any time, and with or without prior notice.”

“I agree that if I ever feel that I am treated unfairly or discriminated against in any way during my employment, that I will immediately inform my supervisor, or the Executive Director, if the problem is with my supervisor.”

“I understand that this application will be kept on active file for 30 days from the date completed, after which time I would have to reapply to be considered for this or any other position by Cañon City Area Metropolitan Recreation and Park District.”

I HAVE READ AND AGREED TO THE ABOVE

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date