

**Canon City Area Metropolitan
Recreation and Park District
575 Ash Street
Canon City, CO 81212
(719) 275-1578**

**REGULAR BOARD MEETING MINUTES
April 11, 2023**

CALL TO ORDER The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:02 p.m. by President, Nick Sartori in the board meeting room located at 575 Ash Street.

ROLL CALL

Board Members:

Present: Nick Sartori
 Brett James
 Joel Dudley (*via video*)
 Greg DiRito
 Melissa Smeins

Staff: Kyle Horne Executive Director
 Dawn Green Finance Director

Attorney: Dan Slater

Guests: Luke Javernick
 Kyle Logan
 Cooper Trahern
 Andrew Palmasano

ACCEPTANCE OF CONSENT AGENDA

Board member Greg DiRito made a motion, seconded by board member Brett James to accept the consent agenda as written on the April 11, 2023 regular meeting agenda. Motion carried unanimously, all present voting aye.

CALL TO THE PUBLIC

- No citizen addressed the board at this time.

ORAL AND WRITTEN COMMUNICATIONS

- Board member Nick Sartori stated that although the weather for opening day was cold, things are going smoothly at youth soccer, and that the recent cornhole tournament went well.

DISTRICT ADMINISTRATION REPORTS

Executive Director – Kyle Horne reported:

- Teams from out of town signed up for the recent cornhole tournament and the programs staff knocked it out of the park with the Easter event for which nice comments from the public were received. Twenty-four eggs, each representing a basket, were hidden in the parks and along the trails. The upcoming Sons & Mums event (a dodgeball night for mothers and sons held the same night as the Daddy-Daughter Dance) is sold out. The annual Clean Up Green Up is scheduled for April 29th with breakfast being served at 8:00 am.

- Kyle attended the Parks Trade Show in Greeley and received information on a piece of equipment that staff would like to purchase. The attachment does six different things including aerating, the infield lip, verticutting and dethatching. It would save money on having to purchase so much infield mix. The company is willing to do demos for serious buyers. A discussion followed, and board member Brett James stated that it would go along nicely with the other improvements happening at Rouse Park. There was consensus to schedule the demo.

At the trade show, Kyle also received information on a mini-pitch system. There are grant opportunities related to this product and he will provide more information later. He also spoke to vendors of dog park equipment.

- The Colorado Parks and Recreation Association (CPRA) approached the state asking if there would be a round of pool grants again this year and received a lukewarm response from the Governor's office.
- Kyle, Devin and Randy completed the Certified Pool Operator (CPO) course. Work to get the pool ready to open is starting. If all goes well, water will be put in the week of May 1st as lifeguard training is set to start on May 11th. The assistant managers for the pool this season are Seth Newton (returning), Dalton Cloninger and CC Plummer. The pool facility evaluation will take place the week of May 8th.
- The Recreation District has an opening for a full-time maintenance person. Devin is in the process of reviewing applications.

Dan Slater:

- Dan Slater had no report.

UNFINISHED BUSINESS

- Mr. Kyle Logan of Logan & Associates, LLC presented the 2022 audit. He performed the audit work the last week of January. Recreation District management is responsible for the financial statements, and with his audit work, Mr. Logan provides an opinion, which for 2022 is unmodified -the best you can receive from an independent auditor. He then went through the financial statements pointing out the following: District assets increased 13% over last year; liabilities also increased due to the large payable for the stadium lighting; net position increased from 2021; the District received ARPA funds and a grant from the state for Kids Klub increasing total revenues; the general fund balance can cover approximately 7 months of operations; the net position of the business type activities (pool and programs) increased approximately 33% over last year; the fund balance in program activities can cover 13 months of operations-with last year every program making a profit.

He then went through the footnotes which cover significant accounting policies and required supplementary information. The management letter included with the report detail his responsibilities as auditor and that no significant audit adjustments were needed, the financial policies and procedures in place were followed and the statements represent good, sound financial reporting.

Board member Nick Sartori made a motion, seconded by board member Greg DiRito to accept the 2022 financial audit report. Motion carried unanimously, all present voting aye.

- Mr. Luke Javernick was present to answer any questions about the side channel project in John Griffin Park after the meeting held with board members Nick Sartori and Melissa Smeins. Kyle provided a summary of the meeting. In checking the water rights, the District does have one cfs, but is it enough to get us what we need? Project hurdles include how to get the water across the trail into the park and then return it to the river under the trail. Another is how do we deal with water, as the project really needs four to five cfs. Should water be leased? The one cfs the District has can be used for irrigation to green up the space. What is the priority of the board? The board held a discussion with Mr. Javernick, who showed modeling slides. Board member Nick Sartori asked if the District could get the infrastructure in to be able to start using the water, and then go bigger with the project later. Three advantages to this location are that the water table is high, the vegetation is already swampy in areas so there would not be a lot of evaporation and the project is close to the river as relates to the timing of water flows. Also discussed were grant funding possibilities and the need for lockable and controllable gates to protect the trails from flooding. Mr. Javernick also spoke about potential stream legislation now going through the Colorado Senate which may open up opportunities for the District.

Guidance needs to be given for Mr. Javernick to continue, but it may be beneficial to wait until we hear about the legislation. Board member Greg DiRito expressed his agreement to put a pause on the project. Additional discussion about further steps dealt with how to cost effectively get water to optimize the one cfs for irrigation. There was board consensus to wait until June.

- Kyle provided the board with an update on the Rouse Park Improvement Project. He showed slides of the start of the dugouts. The posts are up, and the crew should be able to finish them next week.

The 16' x 24' pavilion will be going in behind the concession stand and a wall pack light will be installed on the concession stand to light the area.

The shade structures are up. The District's parks crew will put in more crusher fines before replacing the bleachers. They are also mixing in the infield mix on Fields A & B.

Kyle is working on the metal signage and there is still one olive tree that needs to be removed.

The grand reopening is scheduled for youth baseball opening day on June 3rd. Staff suggested that Rick Bradshaw throw out the first pitch in honor of his 40 years of service to the District.

There was a discussion about adult softball. The registration fees increased due to the increased cost of supplies and labor which should increase cost recovery for the program. Kyle intends to attend the manager's meeting to answer any questions.

The District should see a lower Black Hills rate for the park as the lights are now off the high demand rate.

Board member Brett James asked about the boulders (which will be replacing a section of fence at the park). Kyle stated he has spoken to Tezak and will get a date on the books for delivery. The lines in the parking lot also need to be repainted.

ADJOURNMENT

There being no further business to conduct, Board President, Nick Sartori, adjourned the meeting at 8:37 p.m.

Submitted by:

Approved as written or amended:

/s/ Dawn Green

Dawn Green, Finance Director

/s/ Nick Sartori

Nick Sartori, Meeting Chair