

**Canon City Area Metropolitan
Recreation and Park District
575 Ash Street
Canon City, CO 81212
(719) 275-1578**

**SPECIAL BOARD MEETING MINUTES
October 30, 2019**

CALL TO ORDER The Canon City Area Metropolitan Recreation and Park District Special Board meeting was called to order at 9:05 a.m. by Chairman Kalem Lenard in the board meeting room located at 575 Ash Street.

ROLL CALL

Board Member:

Present: Kalem Lenard
 Jim Johnson
 Scott Johnson
 Mike Sallie
 Nick Sartori

Staff: Kyle Horne Executive Director
 Dawn Green Finance Director

Attorney: Dan Slater

NEW BUSINESS

- The agenda item for this special meeting was a workshop for the 2020 draft budget.

Written information presented to the board included a chart showing the line item changes proposed for the 2020 draft budget since the board received their copies at the regular board meeting in October.

Those line item changes affected the general, pool and capital projects funds. The board received a copy of the updated estimate for the pool mechanical repairs, which increased the estimated expenses in the pool fund. The District received a letter from the current auditor which stated a cost increase to perform the annual audit. The capital projects fund was adjusted so that the amounts listed for the Rouse Park playground project more closely matched those in the grant application.

General Fund:

Board members discussed the new audit cost information. Board member Scott Johnson stated that because it is a professional service, sending out an RFP is not needed. They suggested making some calls to local agencies to see who they use and calling the firms to obtain cost estimates.

Within the budget, the salary amounts listed factor in a 2% step increase for permanent staff. The board discussed current wage rates, inflation levels and whether the steps in the salary schedule relate to merit and/or longevity. Board member Mike Sallie suggested looking at performance-based bonuses or bonuses tied to meeting goals in future years. Board member Kalem Lenard suggested setting performance standards and allocating a defined amount for bonuses among the staff. The District is expecting an increase in tax revenue next year. The board reached a consensus to update the salary schedule by moving it up a step so that what is now year one is entry level.

Within the general fund, budget lines were increased in contracted services to look at digitizing District documents, and in the archery range for target replacements. Within the capital outlay lines, the District is looking to replace a truck and a gator. Board member Scott Johnson stated that if there is funding available left this year in those lines, the gator replacement could take place prior to year end. District staff has not yet found a replacement for the grader.

Capital Projects:

In the capital projects fund is a line to replace the lights at Rouse Park with LEDs. Board member Scott Johnson stated that because the lights are used for programs, the project cost and related rebates should be part of the programs activity fund. There was discussion and this change will be made in the budget.

If it is a goal for 2020 to work on restoring the native habitat along the Riverwalk, there should be an amount in the line for JGRP restoration. For this project, it was suggested that NRCS and the County weed board be contacted.

Funds in the trail development line (3-00-521) can be used for the potential goal of creating trails in the Schepp Open Space.

The board received copies of the new draft IGA between the District, City and County for the next steps for the recreation center. The board discussed this IGA and possibly having a member of the REC committee serve as one of the three people representing the Recreation District. The City is willing to put \$20,000 to this project and the County \$10,000. Kyle asked the board if the amount budgeted for 2020 could be increased to \$20,000. However, it was stated that nothing has been used from this line in 2019. The \$10,000 budgeted for this purpose could be given to the City prior to year end.

Programs Activity:

In the programs activity fund, the board discussed the \$28,000 budgeted to replace the sign in front of the building, its location and whether it should be two-sided. Because of the high costs of needed pool repairs, Board member Kalem Lenard questioned if now is the time to spend money on a sign.

The Kids Klub program is down to operating at three school sites which should help reduce expenses. Revenue is down, but District staff believe that the current price point for Kids Klub cannot be raised based on the local economy. According to officials working for the state, there is a need for childcare service providers in our area. Board member Kalem Lenard suggested looking into day camps and instructive programs as options for children when school is not in session.

Board member Scott Johnson reviewed the budget for the adult basketball program, and there was discussion on reducing overhead expenses and a possible fee increase. The board also discussed the uniform lines in youth programs. Board member Nick Sartori would like to see the District supply t-shirts that better fit the children for the money that is spent on uniforms.

Between 11:15 a.m. and 11:25 a.m. there was a short break.

Pool:

When the meeting resumed, the topic was the pool. Kyle is working on a presentation to show at the public discussion on the pool. He shared a couple of slides, including one listing the decreasing revenues and increased expenses over the last three years. This year, the revenue decrease was due in part to the pool being closed on five occasions due to mechanical issues, and a very cold June. The staff tried discount days, and lowering admission costs to match levels in Florence, kayak nights and cross fit classes to increase revenues. The board discussed the updated cost estimate for repairs supplied by Parker Pools. Kyle informed the board that the cost estimate to locate the leak(s) is \$2,500. These leak(s) were revealed by the high water in August. Board member Scott Johnson stated it is imperative to try to do everything we can to keep it open. Board member Mike Sallie stated that the pool is one failure away from wasting the money spent on any repairs. With the current state of the liner and the pipes, even with the mechanical repairs, it is not known if the pool can be guaranteed to open next year. The sustainability of the pool was also discussed. Kyle pointed out that the pool does not meet current programming standards: it is one body of water, there is no zero entry, and no slide. These issues are not being solved by repairing the known mechanical issues. Board member Kalem Lenard stated that people's leisure time and budgets are limited. The pool is dated and what it provides is no longer competitive as a recreational choice.

The board wants to listen to the public and talked about when to hold a public pool meeting. It was decided that the public pool presentation will be held on November 12th at 7:00 p.m. This meeting will include the public hearing on the budget. The Board's regular monthly meeting will be held on November 20th at 6:00 p.m.

The board requested that the budget amounts for the pool revenues be re-examined, as the current year with its weather and mechanical issues is an anomaly.

Kyle will send out the pool power point presentation to the board for comment.

The budget workshop ended at 1:03 p.m.

- As stated in the agenda, the board moved into executive session at 1:07 p.m. to discuss a matter subject to negotiations-C.R.S. section 2-6-402(4)(e).

The executive session ended at 1:45 p.m.

ADJOURNMENT

There being no further business to conduct, Board Chairman Kalem Lenard adjourned the meeting at 1:45 p.m.

Submitted by:

Approved as written or amended:



Dawn Green, Finance Director



Meeting Chair