

**Canon City Area Metropolitan
Recreation and Park District
575 Ash Street
Canon City, CO 81212
(719) 275-1578**

**REGULAR BOARD MEETING MINUTES
January 8, 2019**

CALL TO ORDER The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:00 p.m. by Board Chairman, Kalem Lenard, in the board meeting room located at 575 Ash Street.

ROLL CALL

Board Members:

Present: Kalem Lenard
 Jim Johnson
 Scott Johnson
 Mike Sallie
 Nick Sartori

Staff: Kyle Horne Executive Director
 Dawn Green Finance Director

Attorney: Dan Slater

Guests: Carol Adamic Dave Schouweiler
 Tony Adamic Angela Evagash
 Justin Jenkins

ACCEPTANCE OF MINUTES

Board member Scott Johnson made a motion, seconded by board member Jim Johnson to accept the minutes from the meeting at Canon City Hall on November 27, 2018 as amended. Motion carried unanimously, all aye vote.

Board member Jim Johnson made a motion, seconded by board member Scott Johnson to accept the minutes from the regular board meeting on December 11, 2018 as written. Motion carried unanimously, all aye vote.

ACCEPTANCE OF AGENDA

Board member Jim Johnson made a motion to accept the agenda as written, seconded by board member Nick Sartori. Motion carried unanimously, all aye vote.

REVIEW AND APPROVAL OF FINANCIAL MATTERS

The Board reviewed the monthly financial statements and accounts payable.

Board member Nick Sartori made a motion, seconded by board member Scott Johnson to approve the financial matters. Motion carried unanimously, all aye vote.

Members of the board requested that they receive a copy of the December 2018 financial statements once the year is closed.

CALL TO THE PUBLIC

- No member of the public present chose to address the board.

ORAL AND WRITTEN COMMUNICATIONS

- Board members expressed their condolences to Kyle Horne for the recent loss of his father-in-law.

DISTRICT ADMINISTRATION REPORTS

Executive Director – Kyle Horne reported:

- The 2018 year end inter-fund transfers as discussed at the December board meeting have been completed.
- Kyle thanked the District office staff for their work associated with gathering, donating, wrapping and delivering the gifts to this year's Christmas families.
- District staff is starting to look at the south bank stabilization project in Pathfinder Regional Park. The erosion is nearing the trail. Kyle may arrange to meet with a water engineer on the project.
- Kyle informed the board that the Chamber of Commerce annual banquet is this Friday and the annual banquet for the Fremont Economic Development Corporation (FEDC) is the following Friday. If any board member would like to attend, please let Kyle know.
- Thanks in part to the wellness team of Brian VanIwarden and Toni Pierce, the District received a "Partners in Health Award" from IncentaHealth. The District houses a Weigh & Win kiosk in the office; participants in the program lost 3,121 pounds in 2018.

- The District's parks crew is starting trail maintenance work on the bluff and river trails in John Griffin Regional Park. They will continue the project after work on the grader is complete.
- The District received a compliment from a trail user, thanking the staff for the recent snow removal work on the trails.

Dan Slater:

- No report

UNFINISHED BUSINESS

- Included in the board packets was a draft version of an RFP for the demolition of the slide. Kyle has done some research and is reaching out to companies in Pueblo and Colorado Spring that might be interested in the project. The board discussed the draft RFP and how specific the wording should or should not be. Mr. Shouweiler suggested adding language to remediate the area after the slide is removed. Attorney Dan Slater stated as since it is a proposal the District may want to keep the wording vague. Board member Mike Sallie asked if it is a task that the District's parks crew would be able to do. Kyle has spoken to Parks Supervisor Devin Everhart, and they believe that for safety reasons, it should be done by someone with greater experience.

With the completion of the site audit, Kyle also included in the packets potential talking points about the pool. The site audit report is available on the District's website. There was discussion about the need to respond to the recent articles about the site audit at the pool. One response method is to submit a guest editorial. Board member Scott Johnson does not think it is necessary to respond at this time. Board member Nick Sartori liked the timeline portion of the potential talking points, and stressed the importance of being on the same page. Board member Kalem Lenard asked the board to review the talking points and get comments back to Kyle.

Kyle has spoken to Juhree Hill of the Piranhas swim club and the bid to hold the state meet in 2019 has already been awarded. If the District were to bid to hold the meet in 2020 it would have to be submitted in June or July.

- In a Recreation Center update, Kyle informed the board that Deana Swetlik of the City of Canon City is working with the consultant, Jeff King, on different options to bring the cost of the project down. This project will be the topic of the City's work session on January 16th. The Recreation District board members and County Commissioners have been invited to attend, and the meeting will be posted. It is scheduled to start at 4:00 p.m. to discuss the feasibility study and next steps. Board members Scott Johnson, Nick Sartori and Jim Johnson intend to be present.

A tour has been arranged to visit recreation/aquatic centers in the Woodland Park/ Colorado Springs area on Friday January 11th. If a board member would like to

go, please let Kyle know. Board member Kalem Lenard expressed interest in attending.

Kyle Horne is doing research on funding for the project. The YMCA of Pikes Peak model no longer focuses on capital campaigns, but rather partnering with entities which will bond the project out. The YMCA will then operate the center with a business model where the partnering municipal entity will guarantee that the facility will have a balanced budget. He is also looking for grant opportunities.

Angela Evagash informed the board that USA Swimming runs a Make a Splash Initiative. To help prevent drowning, the organization provides a grant for underprivileged children to help with the cost of swim lessons.

NEW BUSINESS

RESOLUTION NO. 2019-1

A RESOLUTION DESIGNATING THE LOCATIONS FOR POSTING PUBLIC NOTICE OF MEETINGS FOR THE CAÑON CITY AREA METROPOLITAN RECREATION AND PARK DISTRICT

Board member Jim Johnson made a motion, seconded by board member Mike Sallie to adopt resolution 2019-1. The resolution was adopted with all members present voting aye.

- Per a board member request by Mike Sallie, the use of Segways and electric bicycles (e-bikes) on the Arkansas Riverwalk Trail is a topic on tonight's agenda. Kyle informed the board that Jefferson County recently completed a study in 2018 regarding the use of e-bikes on natural trails. With their allowed use, the results showed little to no impact on maintenance. The state legislature has discussed their use in state parks. The Recreation District visited the Segway topic four or five years ago, and according to attorney Dan Slater's recollection, there are covenants in place along the District's Riverwalk Trail not allowing motorized use. Mr. Slater stated that opening up the trails to commercial Segway use would be complex. He has agreed to put together a memo on this topic as it relates to the District. Board member Kalem Lenard is aware that the City of Canon City has had to address the e-bike issue, and suggested that this topic be placed as an unfinished business item on next month's agenda.
- February is the usual month when the Recreation District board discusses the agricultural lease of 60 acres at Pathfinder Regional Park. Kyle has been approached by three individuals who are interested in submitting a proposal. The deadline line to submit a proposal is January 31st. The proposals will then be reviewed by staff, and a recommendation will be made to the board. Per Kalem Lenard's request, a copy of last year's farm lease was included in the board packets. The current lessee has a multi-year grant from NRCS to remove Russian olive and tamarisk in the area. Dan Slater stated that there is nothing

preventing the District from entering into a multi-year lease for the property's use. Board member Kalem Lenard requested information about the grant. Because this is a request for proposals, it was pointed out that the board must be cautious of placing any requirements about what can be proposed. The District wants the land to be put to beneficial use, as long as it doesn't interfere with the recreational use of the property. Copies of the submitted proposals will be included in next month's board packets

Board member Kalem Lenard made a motion, seconded by board member Scott Johnson to move into executive session regarding a personnel matter under C.R.S. Section 24-6-402(4)(f). Motion carried unanimously, all aye vote.

After a five minute recess, the board went into executive session at 8:30 p.m.

The executive session ended and the regular meeting resumed at 9:42 p.m.

ADJOURNMENT

There being no further business to conduct, Board Chairman Kalem Lenard adjourned the meeting at 9:42 p.m.

Submitted by:


Dawn Green, Finance Director

Approved as written or amended:


Meeting Chair

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**EXECUTIVE SESSION MINUTES
January 8, 2019**

Executive Session was called at 8:30 p.m.

The substance of discussion during executive session was a personnel matter under C.R.S. sections 24-6-402(4) (f).

The executive session adjourned at 9:42 p.m.

Submitted by:



Dawn Green, Finance Director

Approved as written or amended:




Chair of Executive Session

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**SESSION MINUTES
January 16, 2019**

On January 16, 2019 at 4:00 p.m. in the meeting room at City Hall members of the Recreation District board and staff attended a work session with members of Canon City Council and Fremont County Commissioners regarding the recreation center feasibility study. Deana Swetlik of the City of Canon City made a presentation covering the process to date. This was followed by a discussion concerning next steps. The meeting adjourned at 5:30 p.m.

Submitted by:


Dawn Green, Finance Director

Approved as written or amended:


Chair of Session