

**Canon City Area Metropolitan  
Recreation and Park District  
575 Ash Street  
Canon City, CO 81212  
(719) 275-1578**

**REGULAR BOARD MEETING MINUTES  
January 14, 2020**

**CALL TO ORDER** The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:00 p.m. by Board Chairman, Kalem Lenard, in the board meeting room located at 575 Ash Street.

**ROLL CALL**

Board Members:

Present: Kalem Lenard  
Jim Johnson  
Scott Johnson  
Mike Sallie  
Nick Sartori

Staff: Kyle Horne Executive Director  
Dawn Green Finance Director

Attorney: Dan Slater

Guests: Melissa Smeins Juhree Hill  
Tony Adamic  
Other Members of the Community

**ACCEPTANCE OF MINUTES**

Board member Scott Johnson made a motion, seconded by board member Jim Johnson to accept the minutes from the regular board meeting on December 10, 2019 as written. Motion carried unanimously, all aye vote.

## **ACCEPTANCE OF AGENDA**

Board member Jim Johnson made a motion to accept agenda as written, seconded by board member Mike Sallie. Motion carried unanimously, all aye vote.

## **REVIEW AND APPROVAL OF FINANCIAL MATTERS**

The Board reviewed and discussed elements of the monthly financial statements and accounts payable.

Board member Mike Sallie made a motion, seconded by board member Scott Johnson to approve the financial matters. Motion carried unanimously, all aye vote.

## **CALL TO THE PUBLIC**

- No citizen addressed the board at this time,

## **ORAL AND WRITTEN COMMUNICATIONS**

- There were no oral or written communications presented.

## **DISTRICT ADMINISTRATION REPORTS**

Executive Director – Kyle Horne reported:

- Board member Jim Johnson was congratulated for receiving this year's Guy U. Harding award for his service to outdoor recreation in our community.
- The District has been in contact with the Colorado Special Districts Property and Liability Pool regarding workers comp coverage. By utilizing the appropriate employee classification codes, the District should see a substantial savings in insurance cost.
- The annual audit is scheduled for January 27<sup>th</sup>-31<sup>st</sup> with Kyle Logan of Logan and Associates.
- Closing the gates overnight at the Eagle Wing parking lot is going well. The District has received thanks from the trailhead's neighbors.
- The trail repairs to the Riverwalk section on Ash Street across from the District office building have been completed. Until the levee responsibility issue has been determined, the Recreation District and Fremont County will evenly split the cost of the repairs.
- The District's parks crew replaced the gate at the top of Ash St. hill. There is now room for bicycles and pedestrians to go through the gate.
- The Request for Proposals (RFP) for the agricultural lease at Pathfinder Regional Park is on the website. A copy is included in the board packets. Proposals are due January 31<sup>st</sup>.

- The District received notice from the County that the legal address for Pathfinder Regional Park has changed due to E-911 issues.
- The District's parks crew has been making repairs to the trail near the river in John Griffin Regional Park near the Ropes Course and Sanitation District Yard.
- Kyle has received a copy of the resolution the Fire District passed stating where their public notices will be published. He will present a similar resolution for the Recreation District board to consider in February.

Dan Slater:

- Dan Slater had no report.

### **UNFINISHED BUSINESS**

- Kyle contacted the engineer at Terracon who completed the site audit on the Icabone pool to seek a referral for another "set of eyes" on the facility. He then called Josh Benz who works with Water Tech and Barker Rinker Seacat (BRS). Mr. Benz agreed to come down to review the facility at no charge. In speaking to Kyle, he advised that the District not put money into new equipment. According to Mr. Benz the pool is in a rebuild situation. The pool structures do not match current programming standards and the mechanical room does not match the way they are currently constructed. He saw no water seepage in the sand filters and believes that they could last three more seasons. The bases do need to be stabilized. His estimate for new filters is between \$60,000 and \$100,000. He does not recommend a new pump but did agree it is prudent to have back up motors available. He told Kyle the boiler should be able to be repaired.

Kyle also met with a representative from GE Johnson who agreed to do the concrete and rebar work to stabilize the feet of the sand filters at no charge.

According to a representative from Olson Plumbing and Heating, there would be a \$1,500 charge to come and review the boiler, which should they be chosen to make the repairs, that fee would go to the cost. On the high end, he told Kyle the cost estimate could be \$15,000. Another preliminary estimate provided by Thom Willard is \$5,000-\$8,000.

Kyle then asked the board for direction on the pool for 2020.

The board members discussed the pool.

Meeting attendee, Juhree Hill, stated concern about the cost estimate of the boiler repair, as her brother works for Olson Plumbing and Heating.

Board member Jim Johnson expressed concern about the District's reserves as the discussion turned to the pool being subsidized year over year in order to operate.

Melissa Smeins addressed the board, stating that although the pool is operating in the red, she does not want to see it closed even while a new facility may be built.

It is important to learn how to swim.

Board member Jim Johnson asked if repairing the pool is helping the District long term as it needs to be able to afford to run it.

The board discussed that information on the community's desire for and willingness to pay for a recreation center will be forthcoming once the survey results are in.

The board reached a consensus to move forward and open the pool in 2020, with Kyle to get repair numbers from Thom Willard and Olson Plumbing and Heating.

- Barker Rinker Seacat (BRS) was the firm selected to work on the next steps in the Recreation Center process. BRS will be working with Stifel for the bond analysis and RRC Associates for the survey. Kyle acknowledged Bruce and Susie Bell for their donation to help fund these next steps.

Representatives from the Recreation District, City of Canon City and Fremont County met to develop a list of people who represent a cross section of the community. They will be invited to serve on the two focus groups to help develop the survey. The focus group meetings are scheduled for January 16<sup>th</sup> at the Recreation District office at 1:00 p.m. and 3:30 p.m. Representatives from the partner agencies can be on hand to observe and answer questions. Then the draft questions will be sent to the partners for review. Kyle will send the questions to the board members for their feedback. The survey should be ready to send out the end of January or early February. Kyle urged the board and those attending the board meeting to encourage people to complete the survey.

Kyle informed the board that another site has been suggested for a potential recreation center; one that would reduce the cost of offsites-Veterans' Park. The City is looking at the Black Hills Property, which could be used for a new park. Veterans' Park is publicly owned and has access to electricity, water, roads and Highway 50.

Kyle asked the board members if they want to attend the focus groups on January 16<sup>th</sup>. Jim Johnson and possibly Nick Sartori will attend at 1:00 p.m. and Mike Sallie and Scott Johnson may attend at 3:30 p.m.

Per a board request, Kyle can send out a list of the names selected to serve on the focus groups.

## **NEW BUSINESS**

- Board member Scott Johnson requested the next agenda item- discussion of a possible 2020 tax question. Mr. Johnson believes that the Recreation District has a serious funding problem. He stated that if it weren't for grant funding and donations, the District wouldn't have half of what it has, and that it does take money to provide what it does have. He believes it is time to ask the voters for funding for operations and to replace the pool. He sees the recreation center as a stand-alone project. The Board discussed the idea of asking a tax question for a 2 mil increase in May. There was concern that the timing may not be right, and that the public would conflate this question with the Rec Center project. The board also discussed that the rec center survey results, expected in April, will provide information which will guide what tax question(s) may need to be asked in November. Board member Scott Johnson pointed out that how a potential rec center is going to be run is a key conversation, as well as the District's level of commitment to the project. The board needs to maintain an eye on the District's needs.

- Luke Javernick gave a presentation to the board on the riverbank stabilization issues at Pathfinder Regional Park. Using riprap to repair approximately 500 linear feet of riverbank would cost an estimated \$1,000 per foot.

In looking at the course of the river over time, the Recreation District has lost property from erosion. Due to river velocities there is a place where sediment gets deposited, moving the river into the bank. One option to relieve some of the pressure would be to dredge the area. However, upstream there is fire damage which will lead to increased sediment flowing down for years.

He suggests the first step is to complete a study to quantify what has changed and where things are likely to mobilize. Additional options would then be to do nothing and allow rivers to do what rivers do; rock everything which would be extremely expensive; or the happy medium-creating a barrier on dry land next to the river perhaps using downed cottonwoods or keying in big rocks to use as deflectors.

He provided an estimated cost of an elevation model and hydraulic study at \$7,000-\$10,000. He can provide a bid for the work or help draft an RFP.

For 2020, the District budgeted \$20,000 for riverbank stabilization. Completing a study would be necessary to seek grant funding or for a corps of engineering project.

Board member Kalem Lenard asked if AHRA has looked at the area noting they took multiple trees out of the river. Could these trees be used to stabilize the riverbank?

Mr. Javernick provided another option to monitor the bank. The District's parks crew can put in erosion markers. The board discussed this option.

As the board talked about the river, the topic of Fremont County taking over the responsibilities of the Flood Conservancy District as it relates to John Griffin Regional Park was mentioned.

Along the river in Pathfinder Regional Park, the need for possible signage for safety was also discussed.

- The board discussed the need for a policy on burning in the District's parks and open spaces. Board member Kalem Lenard stated that with the increased homeless population and an increase in the number of people participating in outdoor recreation, it makes sense for the District to have a policy in place. They discussed the policies put in place by other agencies in the area. Attorney Dan Slater will draft a policy and send it out to the board for feedback and will have a resolution ready for February.
- The following resolution names the posting place(s) for public meetings should the online option not work.

## RESOLUTION NO. 2020-1

### A RESOLUTION DESIGNATING THE LOCATIONS FOR POSTING PUBLIC NOTICE OF MEETINGS FOR THE CAÑON CITY AREA METROPOLITAN RECREATION AND PARK DISTRICT IN EMERGENCY SITUATIONS.

Board member Scott Johnson made a motion, seconded by board member Jim Johnson to adopt resolution 2020-1. The resolution was adopted with all members present voting aye.

- A copy of the Request for Proposals (RFP) for the LED lights at Rouse Park and the District Office building was given to the board. Clarification on the bulb size needed for the stadium lights is needed from Black Hills Energy. (Fred Washington of Black Hills used the energy assessment report to check on wattage numbers). Kyle Horne asked the board and attorney Dan Slater to review it, so that the bid could go out and a firm may be selected in February. Board member Scott Johnson asked if the warmth number needs to be specified for a good comparison between the bids. Kyle responded that the project at Rouse will use high school stadium light standards. It is hoped that the LED conversion project will be done by mid-April, prior to the start of the softball/baseball season at Rouse Park.

Board member Kalem Lenard made a motion, seconded by board member Nick Sartori to go forward with the RFP pending review by Dan Slater. Motion carried unanimously, all aye vote.

Board member Scott Johnson made a motion, seconded by board member Jim Johnson to go into executive session for legal advice under C.R.S. Section 24-6-402 (4) (b) and a personnel matter C.R.S. Section 24-6-402 (4) (f). The motion passed with all members present voting aye.

The board moved into executive session at 9:34 p.m. The session ended at 10:26 p.m. and the regular meeting resumed.

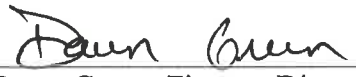
Board member Kalem Lenard made a motion, seconded by board member Scott Johnson to approve a step increase in salary for Executive Director, Kyle Horne. The motion passed with all members present voting aye.

**ADJOURNMENT**

There being no further business to conduct, Board Chairman Kalem Lenard adjourned the meeting at 10:27 p.m.

Submitted by:

Approved as written or amended:

  
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Dawn Green, Finance Director

  
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Meeting Chair

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**EXECUTIVE SESSION MINUTES  
January 14, 2020**

Executive Session was called at 9:35 p.m.

The substance of discussion during executive session was for legal advice under C.R.S. section 24-6-402(4) (b) and a personnel matter under C.R.S. Section 24-6-402(4) (f).

The executive session adjourned at 10:26 p.m.

Submitted by:

  
\_\_\_\_\_  
Dawn Green, Finance Director

Approved as written or amended:

  
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Chair of Executive Session